

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
MEETING AGENDA
November 17, 2011 at 7:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

7:00 a.m. Call to Order and Roll Call

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required. Public Comment is limited to 5 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The Trustees will discuss the item.
- (4.) The public will then be allowed on action items to comment on that item and comment will be limited to five minutes per speaker.
- (5.) Once public comment is completed, the Board of Trustees will then discuss the item, deliberate and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

1. For possible action. Discussion on whether to accept the October cash report and vendors list as presented.
2. For possible action. Presentation and adoption of the 2010 – 2011 audit.

3. For possible action. Review of new water exercise instructor evaluation form. Clarification of water exercise class space.
4. Discussion on the possibility of providing a winter enclosure for the main outdoor pool. There will be no action taken.
5. Discussion only on scope of work and job description for legal counsel. There will be no action taken other than to provide limited staff direction.
6. For possible action. Progress of the project to replace the outdoor pool deck and the re-plastering of 3 pools including approval of possible change orders.
7. For possible action. Report on parking lot project including the need to re-design to avoid CLOMR and add a retention basin with required landscaping.
8. Presentation from the Swim Center Director on programs; maintenance/janitorial issues; the parking lot expansion project, and; the air handler project. There will be no action taken other than to provide limited staff direction.
9. Discussion only on the possible need for an HR position, facilitator or training.
10. Presentation of correspondence. There will be no action taken other than to provide limited staff direction.
11. Reports/updates from Trustees concerning the various projects that they may be involved with as they relate to the operation of the Carson Valley Swim Center. There will be no action taken on these reports/updates, and no public comment will be taken.
12. For possible action. Continuation of the Pool Director's performance evaluation.
13. For possible action. Possible change in Director and Assistant Director's assignments.
14. For possible action. Discussion on items that need to be on the next meeting agenda of the Board of Trustees.

ADJOURNMENT

Reasonable efforts will be made to assist and accommodate disabled individuals desiring to attend the meeting. Please call Linda Rigdon 782-8840 at least 24 hours in advance so that arrangements may be made.

This notice and agenda has been posted on or before 9:00 am on the 14th day of November at the following locations:

1. The Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. The Douglas County Library, 1626 Library Lane, Minden, NV.
3. Douglas Co. Administration Bldg., 1616 Eighth St., Minden, NV.
4. Douglas County Clerks Web Site: <http://cltr.co.douglas.nv.us/>
5. Carson Valley Swim Center Web Site: www.cvswim.com

